

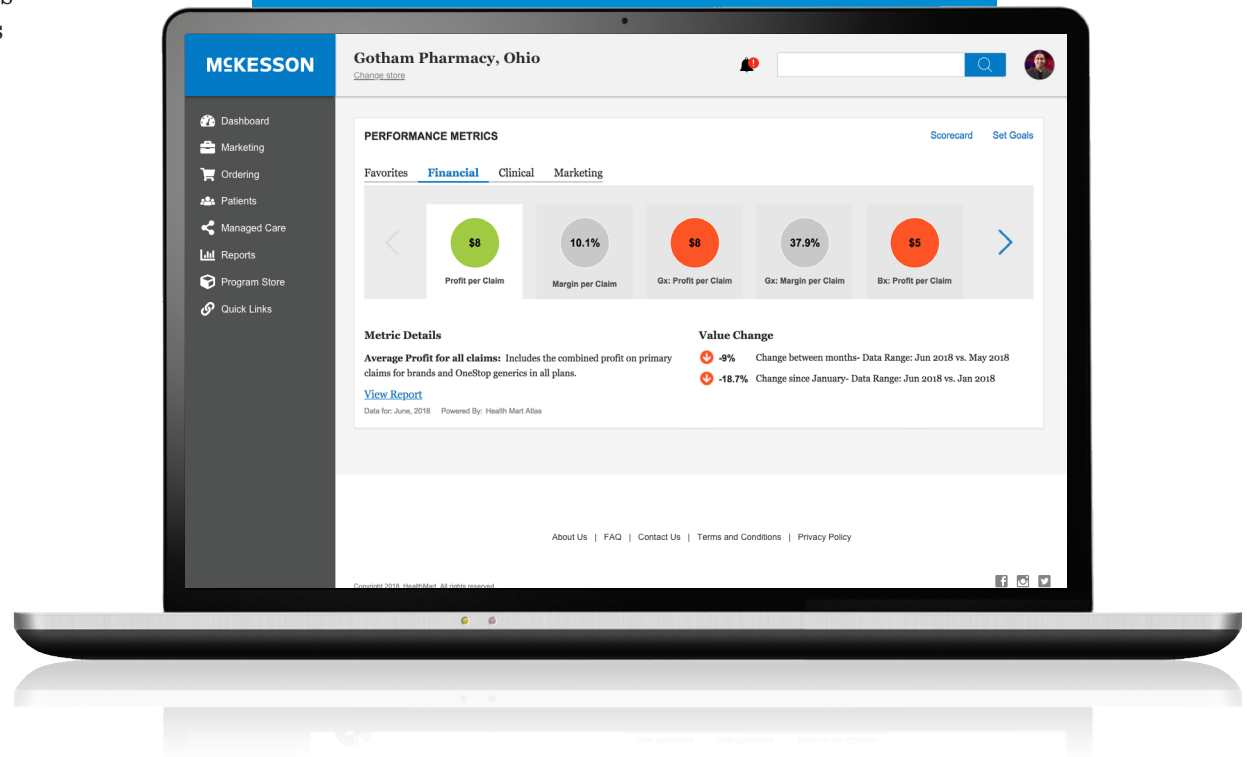
McKESSON

myMcKesson

Proactively manage your business with myMcKesson

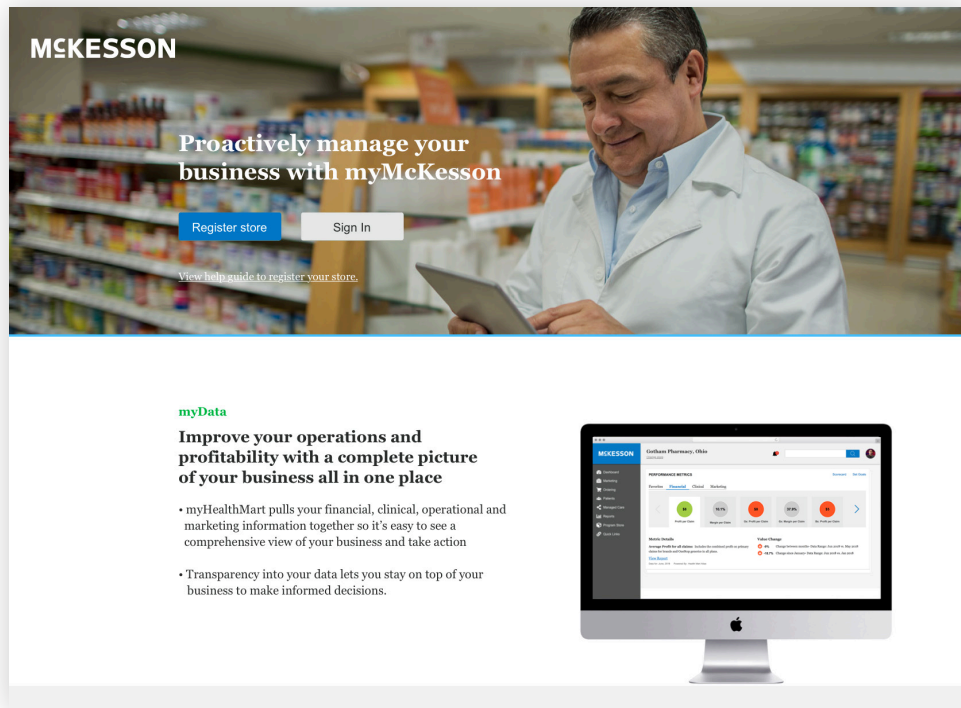
Easy to understand. Personalized. All in one place. myMcKesson is your source for up-to-date data, programs and insights for your pharmacy. myMcKesson provides a complete picture of your pharmacy's clinical and business performance and one-stop access to McKesson programs designed to help you grow your business.

— Your — STORE REGISTRATION Guide



REGISTRATION

1 Visit my.mckesson.com and select “Sign up today.”



2 When you arrive at the “Register Your Store” page, enter your NCPDP, McKesson Account # and McKesson Connect ID and then click “Find My Store.” Your pharmacy information will appear on the next window. If you have any problems validating your store, please contact Customer Support at 855.274.3855 or support@onlinecommunitypharmacy.com.

Please note that the email address you provide will become your username for myMcKesson.

First, let's find your store.

Please provide us with all the information below so that we can pull up your store details.

* All fields are required.

Store Information

NCPDP

McKesson Account #

McKesson Connect ID

Find my store

- 3 Confirm that the pre-populated store information is correct. Accept the terms and conditions and select a password. Your password must contain at least 8 characters. One character must be a special character and one a capital letter.

- 4 You will receive an email from “noreply@healthmart.com” with the subject “Confirm Your myMcKesson Registration.” If you do not receive an email within 10 minutes of registering, check your junk mail folder. Click the link in the email and you will be brought to a myMcKesson login screen. Once there, enter the password you just created and click “Sign in.”

We found your store!

Gotham Pharmacy

1212 Boise Lane,
Cleveland, Ohio 44101

Please enter your account information and complete your store registration.

* All fields are mandatory.

Used ID (Email)

john.doe@rocketmail.com

First Name

John

Last Name

Doe

Password

.....

Show

✓ Must be at least 8 characters

✗ Must contain a special character @!\$%*&^

✗ Must have one uppercase letter

Confirm password

.....

Show

☐ I agree and accept the myHealthMart [Terms & Conditions](#) and [Privacy Policy](#).

Register store

Go back

Welcome to myMcKesson

User ID

john.doe@rocketmail.com

[Forgot User ID?](#)

Password

.....

Show

[Forgot Password?](#)

Sign in

- 5 Once you log in, you will be prompted to complete the final step of registration. Enter additional information about your pharmacy. You can edit this information later on in the My Profile and My Store sections.

Welcome, **John!**

As the final step of registration, we would like to learn a little more about you and your pharmacy. This information can also be updated in your **My Profile** section at any time.

Please provide the following information about yourself:


Your role(s) in the pharmacy:

Other ▼

Mobile phone number:

Date of Birth

Upload a profile photo (optional):



Choose File

No file chosen

Upload

Image dimensions should be 110 x 110 pixels for best results.
File size cannot exceed 2MB.

Next

Store Details

Please provide the following information about your store location.

Store:

Gotham Pharmacy

Facebook URL:

https://www.facebook.com/pages/Dallas-Avenue-Pharmacy/133850299992/

Please select all of the services available at your pharmacy:

☐ Compounding
 ☐ Diabetes Consulting

☐ Drive-Thru
 ☐ Flu Shots

☐ Immunizations
 ☐ In-house Charge Accounts

☐ Mail Services
 ☐ Medicare Part D

☐ Medication Reviews
 ☐ Specialty Pharmacy

Next

6 Invite other store employees and team members to myMcKesson. Use the Security Role and Permissions sections to control what information they will be able to view.

First name, last name and DOB of all invited employees should come from their government issued legal id.

Security Role: Select one of the following for each user invited to the portal:

- **Administrator:** Can edit and view all data.
Disclaimer: In almost all instances you only need one administrator per store. Anyone designated as an administrator will have full access to everything on myMcKesson.
- **Employee:** Can utilize the tools and information designated by the administrator who sets up their profile.

Permissions: Select the specific tools and information each user will have access to. The level of access this user will have to this data is determined by their security role.

Stores: Select which pharmacies this user will have access to. Once you have finished selecting the roles and permissions, click the “Send Invitation” button to invite that user to join myMcKesson.

Team Invitation

NEW TEAM MEMBER

First Name:*

Last Name:*

Title:

DOB:

Email:*

Security Role:*

Select Security Role

Business Role:*

Select Business Role(...)

Message (optional):

Welcome Aboard!

* First Name, Last Name and DOB information should match the Team Member's Drivers License.

PERMISSIONS

Check any additional permissions that you want this employee to have

ROLE	DESCRIPTION	VIEW
Monthly Circular	User can access Monthly Circular Files	<input type="checkbox"/>
Online Refills	User can view and process online patient refill requests (YPO)	<input type="checkbox"/>
McK Connect	User can access McK Connect ordering module	<input type="checkbox"/>
Program Store	User can access Program Store	<input type="checkbox"/>
Reporting		
Operational	User can view operational data and reports	<input type="checkbox"/>
Clinical	User can view clinical performance data and reports	<input type="checkbox"/>
Marketing	User can view marketing performance data and reports	<input type="checkbox"/>
Applications		
Physician Outreach	User can link to the Physician Outreach platform	<input type="checkbox"/>
MedSync	Prescribe Wellness (MedSync)	<input type="checkbox"/>
EQuIPP	User can link to the EQuIPP platform	<input type="checkbox"/>
Results Optimizer	User can link to the Results Optimizer platform	<input type="checkbox"/>
Marketing Hub	User can link to the Marketing Hub platform	<input type="checkbox"/>

STORES

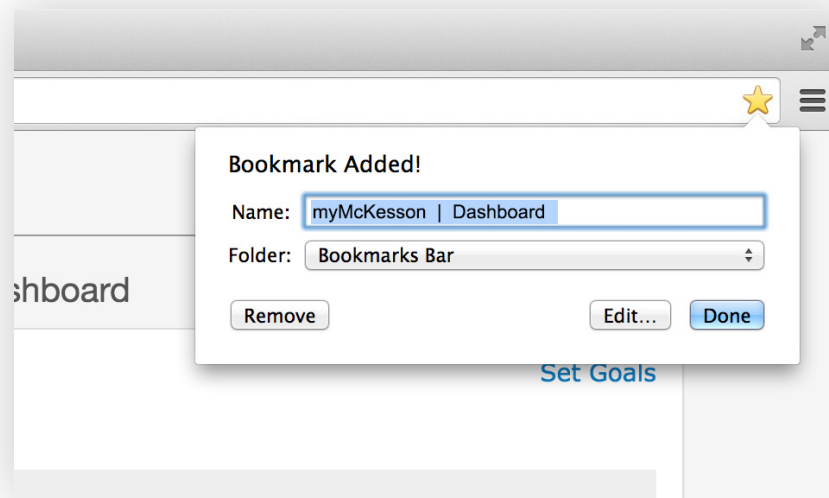
At least one store must be selected*

☐ Select all
 ☐ Demo Store #1
 ☐ Laura's Pharmacy #1

Send Invite

Cancel

7 Don't forget to bookmark my.mckesson.com for future access!



Have questions?

Contact our technical support team at 855.274.3855 or send an email to support@onlinecommunitypharmacy.com